



Your Special Day

LEONARDO
ROYAL

Hotel

Oxford





Congratulations

Congratulations on your engagement and thank you for considering Leonardo Royal Hotel Oxford as a venue for your wedding celebrations!

We have four beautiful function rooms licensed for civil ceremonies, so you can hold your ceremony and reception here at the hotel. Each room has modern, contemporary décor including the University Suite with its own private bar and the Oriel Suite with views over our own private grass meadow.

We have 240 bedrooms as well as a Leisure Club, Marco Pierre White Steakhouse Restaurant and Bar. We also have a Coffee Shop, Leo's Coffee Bar.

Our hotel is easily accessible from the M40, M4, A34, A40 and A44, making travel easy for your guests.







When You Say “I Do”

We're licensed to hold civil wedding ceremonies, and civil partnerships granted by the County Council, for up to 230 guests.

If you plan to hold your civil ceremony here, you'll need to contact the Registrar directly to arrange your desired date & time. You can book your Registrar up to a year ahead: It's worth remembering that most couples book their room here at least six months in advance.

OXFORD REGISTER OFFICE

Name: The Superintendent Registrar
Address: Registration Services, Oxfordshire District Register Office,
Tidmarsh Lane Oxford OX1 1NS
Telephone: 0845 129 5900

CIVIL CEREMONY ROOMS & CAPACITIES

All Ceremony Room Hire rates include the following: Use of the room for Civil Ceremony and table arrangement.

UNIVERSITY SUITE	Maximum number of guests 240; £1,200
ORIEL SUITE	Maximum number of guests 100; £750
KEBLE SUITE	Maximum number of guests 60; £350
TRINITY SUITE	Maximum number of guests 20; £150







Your Big Day

Planning your wedding can be daunting, with a thousand-and-one details to consider.

Our Wedding packages are designed to take a lot of the hard work out of making your dream day a reality.

UNIVERSITY SUITE Wedding breakfast & evening reception maximum capacity is 200 guests

NEW ORIEL SUITE Wedding breakfast & evening reception maximum capacity is 100 guests

KEBLE SUITE Wedding breakfast & evening reception maximum capacity is 60 guests

OUR WEDDING PACKAGE INCLUDES:

- Services of our dedicated Wedding Co-ordinator
- Red-carpet welcome
- Master of Ceremonies
- White table linen and napkins
- Printed menus, name cards and table plan
- Complimentary menu tasting for the bridal couple
- Use of cake stand and knife (you get to keep the knife as a gift from us)
- Free membership of our Health & Leisure Club for three months before your wedding

Thames Package

£70.00 PER PERSON

- Room hire for Wedding Breakfast and Evening Reception
- A glass of Bucks Fizz on arrival
- 3 Course Wedding Breakfast followed by tea/coffee
- Half a bottle of house wine per person
- A glass of sparkling wine for the toast

Please note there will be an additional room hire charge for the ceremony room, if required.

THAMES WEDDING BREAKFAST MENU

As part of our Packages, we have carefully selected three choices to start your happily married life.

Simply pick one dish from each course to create your bespoke menu.

STARTERS

- Cream of tomato and basil soup
- Chicken liver pate with Cumberland sauce & crostini
- Goats' cheese & red onion tart with celeriac remoulade

MAINS

- Supreme of chicken with a creamy mushroom & tarragon sauce
- Baked fillet of salmon with a lemon & herb butter sauce
- Gnocchi bound in a tomato sauce with mozzarella and garlic ciabatta

DESSERTS

- Tangy lemon tart with Chantilly cream
- White chocolate cheesecake
- Fresh fruit salad

Oxford Package

£80.00 PER PERSON

- Room hire for Wedding Breakfast and Evening Reception
- A glass of Prosecco on arrival
- 3 Course Wedding Breakfast followed by tea/coffee
- Half a bottle of wine per person
- A glass of Prosecco for the toast

Please note there will be an additional room hire charge for the ceremony room, if required.

OXFORD WEDDING BREAKFAST MENU

As part of our Packages, we have carefully selected three choices to start your happily married life.

Simply pick one dish from each course to create your bespoke menu.

STARTERS

- Ham hock and leek terrine with piccalilli and sourdough bread
- Smoked salmon & capers, lemon herb oil with buttered brown bread
- Tomato and buffalo mozzarella salad with rocket leaves and basil pesto

MAINS

- Rump of lamb with a red wine sauce scented with thyme
- Grilled swordfish steak with dressed leaves and mango salsa
- Baked filo pastry parcel with wild mushrooms and baby spinach

DESSERTS

- Crème Brûlée with raspberries
- Warm chocolate brownie with chocolate sauce and Chantilly cream
- Fresh fruit salad

Blenheim Package

£90.00 PER PERSON

- Room hire for Wedding Breakfast and Evening Reception
- A glass of Champagne on arrival
- 3 Course Wedding Breakfast followed by tea/coffee
- Half a bottle of wine per person
- A glass of Champagne for the toast

Please note there will be an additional room hire charge for the ceremony room, if required.

BLenheim WEDDING BREAKFAST MENU

As part of our Packages, we have carefully selected three choices to start your happily married life.

Simply pick one dish from each course to create your bespoke menu.

STARTERS

- Textures of beetroot with goats' cheese and candid walnuts
- Smoked chicken Caesar salad with crispy bacon and buttered croutons
- Prawn and crayfish cocktail with a Marie rose sauce and buttered brown bread

MAINS

- Featherblade of beef with roasted baby onion and red wine gravy
- Grilled fillet of cod topped with an herb crust & a lemon sauce
- Crisp filo basket filled with wild mushroom and spinach cream

DESSERTS

- Selection of cheese and biscuits with fruit chutney
- Sticky toffee pudding with toffee sauce
- Fresh fruit salad

Additional items

Make your day even more personal with additional extras

CHILDREN'S MENU

Under 4 – Complimentary

5-12 years - £25 per child

Please select one dish for each course for all the children attending to enjoy, plus the package includes soft drinks served on arrival and throughout the dinner

STARTERS

- Cream of tomato soup
- Cheesy nachos with dips
- Melon and fruit platter with strawberry sauce

MAINS

- Roast chicken with mash, vegetables and gravy
- Sausage, chips and beans
- Penne pasta with tomato sauce and garlic bread

DESSERTS

- Chocolate brownie with chocolate sauce
- Sticky toffee pudding with toffee sauce
- Selection of ice creams

CANAPÉS

3 Canapés - £6.95 per person

5 Canapés - £8.95 per person

7 Canapés - £10.50 per person

- Melon wrapped in Parma ham
- Cream cheese and chive celery sticks
- Spicy crab cakes (hot)
- Ham Hock on melba toast with chutney
- Tomato basil and mozzarella skewers
- Smoked salmon with cream cheese rouble
- Feta, olive and tomato skewer
- Chicken liver pate pasty cup
- Mini vegetable quiche
- Mini lamb kofta, mint yoghurt dip (hot)

Platter of crisps, nuts & olives, £4.50 per person

EVENING BUFFET MENUS

£10.00 per person

- Chef's selection of sandwiches and filled baguettes
- Potato Wedges with a selection of dips

£17.00 per person

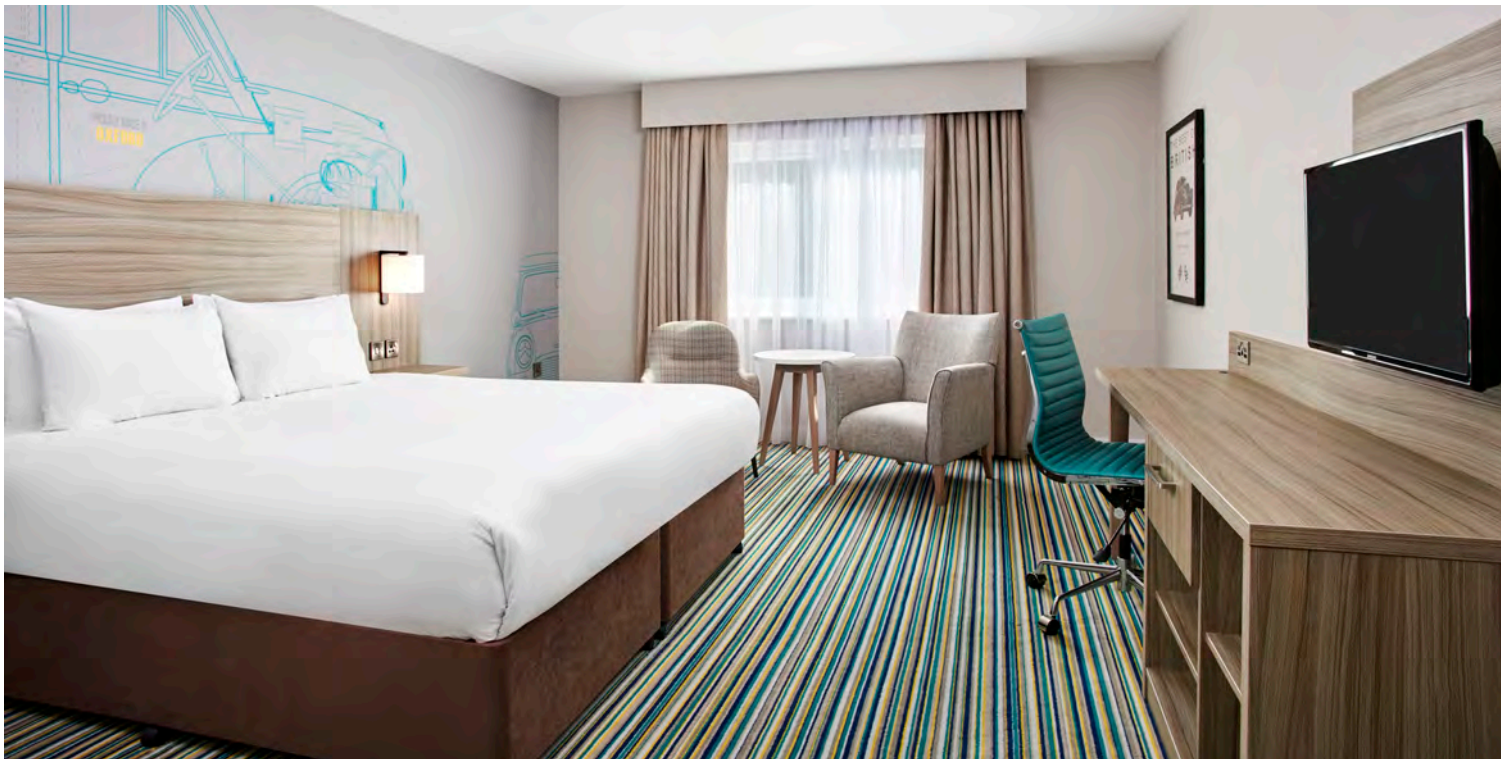
- Chef's selection of sandwiches and filled baguettes
- Selection of salads
- Mixed bread rolls
- Mixture of crisps and olive platter
- Sausage rolls
- Vegetable quiche
- Scotch eggs
- Pork Pies
- Chef's choice of miniature desserts

£19.00 per person

- Chef's selection of sandwiches and filled baguettes
- Spiced Chicken Drumsticks
- Miniature Burgers with Brioche bun
- Selection of meat and vegetable pizza wedges
- Fish goujons with tartar sauce
- Coleslaw and potato salad
- Seasonal fruit platter
- Chef's choice of miniature desserts

Add Additional £25.00 per platter

Selection of cheese with chutney, crackers and grapes





Our Rooms

We understand the importance of a good sleep, and we work hard to ensure that our hotel rooms offer all the comforts of home with our new luxury Leonardo DREAM beds, with extra pillows and our large flat screen TV's with built in Freeview.

Our transformed rooms offer elegant soft furnishings, with detailed Morris Minor on the walls, reflecting Oxford's manufacturing heritage.

All rooms have free WIFI as standard and for a small supplement; we also offer an Executive Room product with Sky TV, mini fridge and enhanced refreshments.

Special rates are available for your family and friends at £99.00 per room per night to include bed & full English breakfast. All rates quoted are inclusive of use of the leisure club (indoor swimming pool, sauna, steam room & fully equipped gym), breakfast, VAT & service

Guests can book their rooms directly with the hotel with a booking ID dedicated to your wedding party. 10 rooms will be set aside for your wedding party.

Any bedrooms not booked will automatically be released six weeks prior to the wedding date.



Terms & Conditions

BOOKING TERMS

We are happy to provisionally hold the date for 14 days with no obligation, following this time a non-refundable and non-transferrable deposit of £500 to secure the date is required. A contract is then issued outlining an itinerary of the day. Three months prior to the wedding, 50% of the total anticipated amount is due with full pre-payment being settled at least 28 days prior to the wedding date.

Payment for any additional charges must be received within 14 days prior to the wedding day.

All payments received as per the payment schedule above are non-refundable and non-transferrable.

ADDITIONAL INFORMATION

We recommend that you take out wedding insurance

All prices are correct at the time of going to print and are subject to change prior to your wedding.

Please ask for full details of our wedding policy and terms and conditions

KEY CONTACT DETAIL

Wedding Co-Ordinator oxfordevents@leonardohotels.com







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